Nancy G. Brinker promised her dying sister, Susan G. Komen, she would do everything in her power to end breast cancer forever. In 1982, that promise became Susan G. Komen® and launched the global breast cancer movement. Today, Susan G. Komen® is the world’s largest grassroots network of breast cancer survivors and activists fighting to save lives, empower people, ensure quality care for all and energize science to find the cures.

Susan G. Komen Philadelphia’s 15-county service area includes Philadelphia, Adams, Berks, Bucks, Chester, Delaware, Montgomery, Lancaster, Lebanon, Lehigh and York Counties in Pennsylvania; Camden County in New Jersey and New Castle, Kent and Sussex Counties in Delaware. Komen Philadelphia is committed to ensuring that all individuals have access to breast cancer education, screening, high quality treatment, and support during and after treatment. The community grants program is designed to ensure that everyone, regardless of income, race, ethnicity, or immigration status, is able to get the resources needed for the early detection of breast cancer and for proper follow-up care and treatment, if necessary.

The application deadline is 5:00 pm, Wednesday, September 17, 2014. Applications will not be accepted after this date and time.

ALL APPLICATIONS MUST BE SUBMITTED ONLINE AT:
https://affiliategrants.komen.org

Paper submissions will not be accepted.
Submissions made using e-mail or fax will not be accepted.

Inquiries can be directed to Carlos Hernandez, Program Director, Grants & Public Policy. Please call 215-238-8900 or email carlos@komenphiladelphia.org. Due to the high level of interest in this funding opportunity, please allow 24 to 48 hours for Komen staff to return your e-mail or call.

IMPORTANT DATES AND TRAINING RESOURCES

Training Resources

There will be a recorded RFA briefing available at http://komenphiladelphia.org/grants

It is MANDATORY that a representative from each applicant organization watch the webinar prior to submitting an application.

Additional webinar training sessions and materials on the Komen online submission system are also available at http://komenphiladelphia.org/grants.
Application Deadline       Wednesday, September 17, 2014, 5:00 p.m.
Anticipated Award Notification       January 2014
Funding Period       April 1, 2015 – March 31, 2016

GRANT CATEGORIES

KOMEN CORE (CLINICAL, OUTREACH, & EDUCATION) GRANTS
Susan G. Komen Philadelphia is offering grants up to $100,000 for projects that provide free screening mammograms, diagnostic services and/or treatment with appropriate follow up for abnormal findings to people who are medically underserved, uninsured and/or low-income. Applicants must also demonstrate the capacity to provide breast cancer education in partnership with other community based organizations that serve underserved communities.

ALL APPROVED GRANTS ARE FULLY FUNDED

KOMEN PHILADELPHIA FUNDING PRIORITIES

Proposed projects should address the community needs outlined in the 2015 Komen Philadelphia Community Profile Quantitative Data Report (QDR), which is available at www.komenphiladelphia.org/grants. Funding priority will be given to grant applications that fulfill the needs described in the Community Profile and that use evidence-based programs or interventions.

Priority geographic areas Identified by the 2015 Philadelphia Affiliate QDR:
- Camden County, NJ (Latina/Hispanic, African American)
- Philadelphia County, PA (African American)
- Delaware County, PA (No race/ethnic specification)

Other Municipalities of Interest Include:
- Reading Area, PA (Latina/Hispanic)
- Warminster Area, PA (Latina/Hispanic)

Each program should be specifically designed to serve low-income, uninsured or other individuals with significant barriers (i.e. immigration status, language, fear, etc) to obtaining care. Programs should be open to all eligible patients though should demonstrate specific activities related to the priority race/ethnic populations.

To better serve these individuals, programs must demonstrate partnerships with other community based organizations that have experience addressing various barriers to care and closely serving targeted communities. See ‘Other Grant Requirements’ for more details.

Komen Philadelphia will consider high-quality projects and programs that do not directly relate to the geographic priorities identified in the Community Profile.

Komen Philadelphia does not guarantee continued funding from year to year.
ELIGIBILITY

There will be a recorded RFA briefing available at http://komenphiladelphia.org/grants. It is MANDATORY that a representative from each organization watch this webinar prior to submitting an application.

- Project must be specific to breast health and/or breast cancer (e.g. if a project is for a women’s health project, funding may only be requested for the breast cancer portion).
- Applicants must have tax exempt status under the Internal Revenue Service code.
- Only one application per organization, as determined by Federal Tax ID number, will be accepted.
- Applications that request funding for an amount that is greater than 20% of the agency’s annual operating budget will not be accepted for review.
- All past and current Komen-funded grantees must be in compliance with Komen requirements and in good standing with regard to mandatory grant reporting requirements.
- Applicants are not required to be headquartered within Komen Philadelphia’s service area, but must demonstrate an established presence within the service area to be eligible for funding.
- Applicant must be a state breast cancer screening provider under the National Breast and Cervical Cancer Early Detection Program (NBCCEDP). The state screening program in Pennsylvania is called HealthyWoman, in Delaware is called Screening for Life and in New Jersey is called NJCEED. Attachment Required.
- Applicant must operate an accredited mammography screening facility. Attachment Required.

BUDGET GUIDELINES

Komen Will NOT Fund

- Participation in fundraisers, including the Race for the Cure.
- Indirect Costs (e.g., rent, utilities, insurance, payroll taxes), Equipment Costs, or Fringe Benefits.
- Insurance costs
- Physician/provider fees outside of NBCCEDP fee schedules
- External evaluation consultants
- Giveaways and Incentives
- Education or Support Programs indicated as Primary Project Category in GeMS

Insurance Requirements

- All Komen grantees are required to carry liability and umbrella insurance coverage at certain levels (for more information, visit http://komenphiladelphia.org/grants).

Salary Requirements

- Salary requests must be for personnel costs related to this project only and not the general work of an employee. Salaries cannot exceed 10% of the total budget request.

Patient Services

- The budgeted rates for patient care medical services must be based upon NBCCEDP Rates (NJCEED, HealthyWoman, and Screening for Life). With the exception of the following services and rates that apply to PA, NJ and DE providers:
  - Screening Mammogram (Digital - Bilateral) - $108.15
  - Diagnostic Mammogram (Digital Bilateral) - $131.92
  - Diagnostic Mammogram (Digital Unilateral) - $103.82
- At least 80% of the budget request must be allocated to patient services.
Translation services can be considered a direct patient service for patients with limited English proficiency. Those costs should be commensurate with time devoted to breast health appointments.

Costs associated with Komen CORE Partnerships should be indicated as ‘Other’ in your budget. CORE Partnership costs will count towards the 80% patient cost requirement. Costs should not exceed $1,000. Allowable costs include:
- Transportation
- Translation/Interpretation
- Stipend
- Patient navigation related supports for Limited English Proficiency communities/patients

Komen Philadelphia will not cover the costs associated with a physician/provider fees.

Temporary Gap Funding

Distributions must be limited to not more than $500 per client. Komen Philadelphia prefers gap funding programs that issue payments directly to vendors instead of clients.

Other Grant Requirements

All funded applicants will be required to distribute Komen Acknowledgment Cards to all patients. The acknowledgment cards will be provided by Komen Philadelphia.

All applicants must offer a Letter of Agreement (See Appendix A) including at least two (2) community-based organizations that will serve as Komen CORE Partners. Komen CORE Partners will serve as an outreach extension to the applicant’s community outreach, education and navigation efforts. Appendix B provides a directory of organizations that have been awarded Komen Education/Support grants from 2011-2014. This is not an exhaustive list of potential partners nor are applicants required to select from this list. If you choose to select a partner not previously associated with Komen Philadelphia, please reach out to us for approval.

CORE Partnerships should demonstrate shared responsibility in offering culturally-sensitive outreach and education. This might include:
- Monthly group education sessions with on-site mammogram sign ups at partner facilities
- Offering space for community-based organizations in your facility to offer group education
- Patient navigation for Limited English Proficiency communities

These are examples of potential partnership activities. CORE Partnership activities should be designed to meet the needs of partners and patients.

Reporting Requirements

All funded applicants will be required to submit quarterly Progress Report Supplements. See Appendix C.
This application summary is provided to help you plan your responses before entering them in Komen’s online system. All materials must be submitted via https://affiliategrants.komen.org.

- Project Profile
  - Note: Please attach scanned copies of signed letters of agreement between partnering organizations. (Sample included at the end of this document).

- Organization Summary

- Project Abstract

- Project Narrative
  1) Organizational Capacity (Character Limit: 3500 characters)
     - Provide an overview of your organization’s capacity to successfully execute the project.
     - Describe how the proposed project fits into your organization’s range of services.
     - Describe your organization’s experience working with the population(s) served by this project.
  2) Statement of Need (Character Limit: 3500 characters)
     - Characterize the population(s) targeted by this project.
     - Describe why the project is needed.
     - Describe how the project addresses Komen Philadelphia’s stated funding priorities.
  3) Project Description (Character Limit: 3500 characters)
     - Describe the goals and objectives of this project. Objectives must be SMART: Specific, Measurable, Attainable, Relevant and Time-Bound.
     - At least one goal/objective should pertain to Komen CORE Partner education/outreach activities
     - Describe project activities. Explain how these activities will help you achieve your objectives. Explain how these activities are tailored to the specific needs of the population(s) served
       - Include Komen CORE Partner activities
       - Include activities designed to reach race/ethnicities and municipalities stated as Komen priorities
     - Describe how project participants will move through the breast health continuum of care.
  4) Collaboration (Character Limit: 3500 characters)
     - Describe your area’s existing breast health system. How will this project fit into that system?
     - Describe partnerships with other organizations and associated partnership activities. How will they help achieve project objectives? How will you incorporate your CORE Partners into your screening project?
  5) Sustainability (Character Limit: 3500 characters)
     - Explain how you will ensure that this project has a long-term impact.
     - If not funded, how will your program serve uninsured, undeserved patients that would have been supported through a Komen grant?
  6) Evaluation (Character Limit: 3500 characters)
     - Describe how you will measure that you are achieving your objectives and how you will assess the impact of the project on the population served.
       - Include description of how educational activities/CORE Partnerships will be evaluated.
7) **Evidence-Based Strategies/Affordable Care Act Strategies (Character Limit: 3500 characters)**
   - Describe how your approach uses or adapts evidence-based strategies. Briefly explain why you chose this approach. Provide citation(s).
   - Describe how your organization will incorporate health insurance education and Certified Application Counselors into your project.

☐ **Project Target Demographics**

☐ **Key Personnel**
   - **Note:** Please attach résumés for each person. Highlight (or bold) breast cancer specific work experience.

☐ **Project Work Plan (Goals & Objectives)**
   - **Note:** Please attach a sample evaluation tool for each objective.

☐ **Project Budget Forms and Budget Justification Information**
   - **Note:** Please attach a one-page organizational operating budget for the most recently completed fiscal year at the bottom of the online “Project Budget Summary” form
   - **Note:** The budget justification must include category-level detail. For example, if the project costs include printing flyers to promote the project, the budget must show the cost per flyer (e.g., 250 flyers at $0.10 each = $25.00).

☐ **Additional Required Attachments (must be uploaded at the bottom of the online “Project Budget Summary” form)**
   1) Proof of NBCCEDP participation
   2) Proof of mammography accreditation
   3) 501c3 Letter
   4) Insurance Certificate with Susan G. Komen and Susan G. Komen Philadelphia added as an additional insured

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**SUBMISSION PROCESS**

Additional information and guidance regarding Komen’s online grant submission system are available at [http://komenphiladelphia.org/grants](http://komenphiladelphia.org/grants).

- All applications must be submitted online via [https://affiliategrants.komen.org](https://affiliategrants.komen.org).
- Hard copy, fax and electronic submissions will not be accepted under any circumstances.
- Submit only the documents requested. Additional materials will be discarded.
- Online application submission requires two steps:
  - First, the Project Director for your organization must submit the application to your organization’s Authorized Signer for approval.
  - Next, the Authorized Signer must sign in to [https://affiliategrants.komen.org](https://affiliategrants.komen.org) and submit the application to Komen Philadelphia. Your application has not been submitted until your organization’s Authorized Signer takes this action.

Be sure to set aside enough time to complete both of these steps prior to the application deadline.

- Applications must be submitted by 5:00 pm on Wednesday, September 17, 2014. Applications received after this time will not be accepted.
**REVIEW CRITERIA**

All applications are reviewed by a panel of independent grant reviewers. Appendix D outlines the criteria and questions that reviewers will use to guide their evaluation of each application. Weights are also provided.

**DEFINITIONS AND ADDITIONAL INFORMATION**

**Grant Period and Funding Schedule:** The grant, if awarded, will begin April 1, 2015 and will conclude on March 31, 2016. A grant contract will be executed to govern the relationship between Komen Philadelphia and the grantee. Grant payments will be made on a quarterly basis. The first installment will be paid after receipt of the fully executed contract and then after successful completion of three quarterly reports (and supplements), which will be due on July 15, 2015; October 15, 2015; January 15, 2016. A final report (and supplement) will be due on May 15, 2016.

**Educational Messages and Materials:** Susan G. Komen® is a source of information about breast cancer for people all over the world. To reduce confusion and reinforce learning, we require that grantees provide educational messages and materials that are consistent with those promoted by Susan G. Komen®, including promoting the message of breast self-awareness and knowing your risks for breast cancer. Susan G. Komen® does not recommend monthly breast self-exam and therefore we will not fund education programs that teach monthly breast self-exam or use breast models. **Therefore, we will not fund education programs that teach monthly BSE or use breast models.**

A variety of education materials are available from Susan G. Komen® at discounted rates for grantees. Please visit the following website before completing your application and be sure that your organization can agree to promote these messages: [http://ww5.komen.org/BreastCancer/BreastSelfAwareness.html](http://ww5.komen.org/BreastCancer/BreastSelfAwareness.html). Please also research the Komen materials available at [www.shopkomen.com](http://www.shopkomen.com).

**Komen CORE Partner:** Community-based organization partners that will serve as an outreach extension to applicant community outreach, education and navigation efforts. Applicants are required to identify and provide Letters of Agreement indicating a plan of partnership from at least two organizations. Appendix C provides a director of organizations that have been awarded Komen Education/Support grants from 2011-2014. This is not an exhaustive list of potential partners nor are applicants required to select from this list. If you choose to select a partner not previously associated with Komen Philadelphia, please reach out to us for approval.

**Letters of Agreement:** Collaboration among organizations is highly encouraged. Applicants should form partnerships with organizations that will help achieve project goals and/or provide services for the target population. Letters of Agreement from CORE Partners should extend beyond referral agreements. Each Letter of Agreement must define what services each collaborating organization will provide. See the sample letter of agreement included in this document. Please ensure that collaborations with these organizations are clearly explained in the Collaboration section of the application. Letters of Support will be discarded.

**Continuum of Care:** Komen Philadelphia believes that improving breast health in the community is best accomplished through a continuum of care. This system requires that community-based organizations, screening sites, diagnosis and treatment facilities and support groups work together so an individual can seamlessly travel from education to screening and then, if necessary, onto treatment and survivorship support.
National Breast and Cervical Cancer Early Detection Program (NBCCEDP): Provides low-income, uninsured and underinsured women access to screening and diagnostic services. The state screening program in Pennsylvania is called HealthyWoman, in Delaware is called Screening for Life and in New Jersey is called NJCEED.

Evidence-Based Strategies: Evidence-based programs have been proven to result in a specific outcome, reviewed by peers, and usually published in a public health or medical journal. Citations of the evidence-based strategies being used in the proposed program must be provided in the application.

Evaluation: All applications should describe how the outcomes of the project will be measured and evaluated by program personnel.

Goal: A goal is a broad-based statement of the ultimate result of the project being undertaken. For example, a support project goal could be “to improve the emotional well being of African-American breast cancer survivors living in southern Delaware.”

Objective: An objective is a measurable, time-specific result that the organization expects to accomplish as part of the grant. Objectives are specific approaches to achieve the overarching goal. Objectives must be SMART: Specific, Measurable, Attainable, Relevant, and Time-bound. For example, a support project objective could be: “Using pre-tests at the beginning and post-tests at the end of the six-week program, breast cancer patients will report a 75% improvement in their ability to manage stress”.

Interventions/Activities: The tasks that program personnel undertake to meet their objectives. Program activities could include providing screening mammograms, organizing and planning educational events, recruiting participants to attend educational sessions, following up with people who attended the sessions, and reviewing and analyzing evaluation data.

Patient Care: In the budget, this section includes medical services such as screening mammograms, diagnostic services and/or treatment. Other eligible patients care services include interpretation/translation services and costs associated with Komen CORE Partnership activities (should be included in budget as ‘Other.’)

Temporary Gap Funding: Temporary gap funding is a support program for breast cancer patients and their families to help them through a financial crisis. Temporary gap funding should complement other screening, education, or support services being offered by the organization through the proposed project. Organizations that offer temporary gap funding must describe in their applications the guidelines they will use to administer and distribute the funds.
APPENDIX A

SAMPLE LETTER OF AGREEMENT

[to be printed on letterhead]

Date

Name of Contact at Applicant Organization
Name of Applicant Organization
Address of Applicant Organization
City, State, ZIP

Dear [Contact at Applicant Organization]:

This letter serves as an agreement between [Applicant] and [Partnering Organization] dated _____ to provide breast health services from April 1, 2015 through March 31, 2016.

Under this agreement, [Applicant] will:

•

Under this agreement [Partnering Organization] will:

•

To ensure effective and efficient operation of this project, we agree to share a report of the following information on a [weekly/monthly/bimonthly/etc.] basis:

• [Example: the number of people referred from [Organization] to [Organization] for breast health services]

We look forward to working with you on this project.

Sincerely,

Name
Title
Partnering Organization

Name
Title
Applicant Organization
## APPENDIX B

### Komen Philadelphia - Previously Funded Education/Support Programs

<table>
<thead>
<tr>
<th>Organization Name</th>
<th>Contact Name</th>
<th>Email</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abington Health-Lansdale Hospital</td>
<td>Patricia Anasiewicz</td>
<td><a href="mailto:panasiewicz@ahlansdale.org">panasiewicz@ahlansdale.org</a></td>
<td>215-361-4473</td>
</tr>
<tr>
<td>Allentown Health Bureau</td>
<td>MaryEllen Shiels</td>
<td><a href="mailto:shiels@allentowncity.org">shiels@allentowncity.org</a></td>
<td>610 437 7510</td>
</tr>
<tr>
<td>Arab-American Development Corporation</td>
<td>Zeina El-Halabi</td>
<td><a href="mailto:zhalabi@arabamericancdc.org">zhalabi@arabamericancdc.org</a></td>
<td>267 239 6422</td>
</tr>
<tr>
<td>Bebashi: Transition to Hope</td>
<td>Najia Luqman</td>
<td><a href="mailto:najial@bebashi.org">najial@bebashi.org</a></td>
<td>215 769 3561 x. 125</td>
</tr>
<tr>
<td>Cambodian Association of Greater Philadelphia</td>
<td>Chanphy Heng</td>
<td><a href="mailto:chanphy@cagp.org">chanphy@cagp.org</a></td>
<td>215 324 4070</td>
</tr>
<tr>
<td>Cancer Care Connection</td>
<td>Janet Teixeira</td>
<td><a href="mailto:jteixeira@can-connect.org">jteixeira@can-connect.org</a></td>
<td>302-294-8554</td>
</tr>
<tr>
<td>Cancer Support Community Delaware</td>
<td>Jo Allegro</td>
<td><a href="mailto:jallegro@cscde.org">jallegro@cscde.org</a></td>
<td>302 645 9150</td>
</tr>
<tr>
<td>Cancer Support Community of the Greater Lehigh Valley</td>
<td>Jen Sinclair</td>
<td><a href="mailto:jsinclair@cancersupportglv.org">jsinclair@cancersupportglv.org</a></td>
<td>610 861 7555</td>
</tr>
<tr>
<td>Delaware Valley Community Health, Inc.</td>
<td>Brenda Robles-Cooke</td>
<td><a href="mailto:roblesb@dvch.org">roblesb@dvch.org</a></td>
<td>215 599 0744</td>
</tr>
<tr>
<td>Greater Philadelphia Overseas Chinese Association</td>
<td>Donald Li</td>
<td><a href="mailto:Vze4x628@verizon.net">Vze4x628@verizon.net</a></td>
<td>215 271 0209</td>
</tr>
<tr>
<td>Health Promotion Council</td>
<td>Christina Miller, MSS</td>
<td><a href="mailto:tthanks@phmc.org">tthanks@phmc.org</a></td>
<td>215-731-6192</td>
</tr>
<tr>
<td>La Comunidad Hispana</td>
<td>Alisa Jones</td>
<td><a href="mailto:ajones@lchps.org">ajones@lchps.org</a></td>
<td>610.444.7550</td>
</tr>
<tr>
<td>Esperanza Health Center</td>
<td>Susan Post</td>
<td><a href="mailto:susan.post@esperanzahealth.com">susan.post@esperanzahealth.com</a></td>
<td>215-831-1100</td>
</tr>
<tr>
<td>Lancaster Family YMCA</td>
<td>Christa Miller</td>
<td><a href="mailto:cmiller@lancasterymca.org">cmiller@lancasterymca.org</a></td>
<td>717-464-4000</td>
</tr>
<tr>
<td>Living Through Cancer Foundation</td>
<td>John Luciano</td>
<td><a href="mailto:john@livingthroughcancer.org">john@livingthroughcancer.org</a></td>
<td>610-585-4808</td>
</tr>
<tr>
<td>Organization</td>
<td>Person</td>
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<td>Phone</td>
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<tr>
<td>------------------------------------------------------------------</td>
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<tr>
<td>Mazzoni Center</td>
<td>Ron Powers</td>
<td><a href="mailto:rpowers@mazzonicenter.org">rpowers@mazzonicenter.org</a></td>
<td>215 563 0652</td>
</tr>
<tr>
<td>Memorial Health Systems Corporation</td>
<td>Katie Herrington</td>
<td><a href="mailto:kherrington@mhyork.org">kherrington@mhyork.org</a></td>
<td>717-815-2463</td>
</tr>
<tr>
<td>Metropolitan Area Neighborhood Nutrition Alliance (MANNA)</td>
<td>Susan Daugherty</td>
<td><a href="mailto:sdaugherty@mannapa.org">sdaugherty@mannapa.org</a></td>
<td>215 496 2662X155</td>
</tr>
<tr>
<td>National Nursing Centers Consortium</td>
<td>Amy Clark</td>
<td><a href="mailto:aclarke@nncc.us">aclarke@nncc.us</a></td>
<td>215.790.7219</td>
</tr>
<tr>
<td>Our Lady of Lourdes Health Foundation, Inc.</td>
<td>Dr. Kathleen Greatrex</td>
<td><a href="mailto:kgreatrex@lourdesnet.org">kgreatrex@lourdesnet.org</a></td>
<td>609-835-5432</td>
</tr>
<tr>
<td>Penn Asian Senior Services</td>
<td>ImJa Choi</td>
<td><a href="mailto:imja.choi@verizon.net">imja.choi@verizon.net</a></td>
<td>215-572-1234</td>
</tr>
<tr>
<td>Philadelphia Corporation for Aging</td>
<td>Sharon Congleton, RN, BSN</td>
<td><a href="mailto:scongleton@pcaphl.org">scongleton@pcaphl.org</a></td>
<td>215 765 9000x5123</td>
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<tr>
<td>Philip Jaisohn Foundation</td>
<td>Jane Song, RN, MSN</td>
<td><a href="mailto:janesong3@yahoo.com">janesong3@yahoo.com</a></td>
<td>215-224-2000</td>
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<tr>
<td>Practice Without Pressure</td>
<td>Jane Miller</td>
<td><a href="mailto:karen.bashkow@pwpde.org">karen.bashkow@pwpde.org</a></td>
<td>302 834 2800</td>
</tr>
<tr>
<td>Puerto Rican Unity for Progress</td>
<td>Angelica Santiago</td>
<td><a href="mailto:Prup.angeliza@yahoo.com">Prup.angeliza@yahoo.com</a></td>
<td>856-541-1418</td>
</tr>
<tr>
<td>SEAMAAC</td>
<td>Amy Jones, LSW</td>
<td><a href="mailto:ajones@seamaac.org">ajones@seamaac.org</a></td>
<td>215 467 0690x26</td>
</tr>
<tr>
<td>Southeast Pennsylvania Area Health Education Center</td>
<td></td>
<td><a href="mailto:jforsyth@seapahec.org">jforsyth@seapahec.org</a></td>
<td>215-405-0900</td>
</tr>
<tr>
<td>The Breathing Room Foundation</td>
<td>Mary Ellen Fitzgerald</td>
<td><a href="mailto:breathingroom@comcast.net">breathingroom@comcast.net</a></td>
<td>267 282 5844</td>
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<tr>
<td>The Consortium</td>
<td>Jacqueline Palmer-Schrader</td>
<td><a href="mailto:jschrader@consortium-inc.org">jschrader@consortium-inc.org</a></td>
<td>215 748 8400</td>
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<tr>
<td>Unemployment Information Center</td>
<td>Antoinette Kraus</td>
<td><a href="mailto:akraus@philaup.org">akraus@philaup.org</a></td>
<td>215-557-0822</td>
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<tr>
<td>Young Survival Coalition of Greater Philadelphia</td>
<td>Michelle Esser</td>
<td><a href="mailto:messer@youngsurvival.org">messer@youngsurvival.org</a></td>
<td>267 898 2233</td>
</tr>
<tr>
<td>YWCA of Bethlehem</td>
<td>Stephanie Hnatiw</td>
<td><a href="mailto:shnatiw@ywcabethlehem.org">shnatiw@ywcabethlehem.org</a></td>
<td>(610) 867-4669</td>
</tr>
<tr>
<td>St. Mary Medical Center Foundation</td>
<td>Barbara Adons, BSN, RN</td>
<td><a href="mailto:badons@stmaryhealthcare.org">badons@stmaryhealthcare.org</a></td>
<td>215-710-5962</td>
</tr>
<tr>
<td>Virtua</td>
<td>Lisa Shalkowski</td>
<td><a href="mailto:lshalkowski@virtua.org">lshalkowski@virtua.org</a></td>
<td>856-247-7379</td>
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APPENDIX C
Progress Report Supplement

The 2015-2016 Community Grants Program Quarterly Progress Report Supplement will include the following required reporting metrics:

<table>
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<th>Referral Sources</th>
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<td>Zip Codes</td>
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<tr>
<td># of Returning Komen Patients</td>
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<tr>
<td># Enrolled into HWP/S4L/NJCEED from Komen Program</td>
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<tr>
<td># of Komen Patients Enrolled in Clinical Trials</td>
</tr>
<tr>
<td># of Patients Enrolled in Insurance (Medical Assistance, Private Insurance)</td>
</tr>
<tr>
<td>No Show Rate Appointment Scheduled to Screening</td>
</tr>
<tr>
<td>No Show Rate Screening to Follow Up</td>
</tr>
<tr>
<td>No Show Rate Appointment to Screening (from Komen CORE Partners)</td>
</tr>
<tr>
<td>No Show Rate Screening to Follow Up (from Komen CORE Partners)</td>
</tr>
<tr>
<td>Reasons for Now Show (If Available)</td>
</tr>
<tr>
<td>Success Rate - Education to Appointment Scheduled</td>
</tr>
<tr>
<td>Success Rate - Appointment Scheduled to Screening Completed</td>
</tr>
<tr>
<td>Success Rate - Education to Appointment Scheduled</td>
</tr>
<tr>
<td>Success Rate - Appointment Scheduled to Screening Completed</td>
</tr>
</tbody>
</table>

Please describe results from the evaluation you implemented for your education/outreach activities. (e.g. What were the pre- and post-test results? How many people signed up for mammograms?, etc.)

Please describe the status of your Komen CORE Partnerships. (e.g. Have you found them to be beneficial? If you had any activity during the report period, please describe how they went.)

Please note that we have selected 2014-2015 grantees to pilot this supplement so the metrics are subject to change. A final Progress Report Supplement spreadsheet/template will be provided.
# APPENDIX D

**KOMEN PHILADELPHIA 2015-2016 COMMUNITY GRANTS PROGRAM REVIEW CRITERIA**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. IMPACT</strong></td>
<td>25%</td>
</tr>
<tr>
<td>• Does this project fulfill Komen Philadelphia’s funding priorities?</td>
<td></td>
</tr>
<tr>
<td>• Will the project have a substantial impact on the priority/priorities selected in the “Project Abstract” section of the application?</td>
<td></td>
</tr>
<tr>
<td>• Will the proposed project meet a need in the targeted community?</td>
<td></td>
</tr>
<tr>
<td>• Is the project culturally competent as it related to their target communities?</td>
<td></td>
</tr>
<tr>
<td><strong>2. FEASIBILITY</strong></td>
<td>25%</td>
</tr>
<tr>
<td>• Are the objectives clear and SMART (Specific, Measurable, Attainable, Relevant, Timely)?</td>
<td></td>
</tr>
<tr>
<td>• How likely is it that the objectives and activities will be achieved?</td>
<td></td>
</tr>
<tr>
<td>• Is the work plan included in the application feasible and well thought-out?</td>
<td></td>
</tr>
<tr>
<td>• Is the project evidence-based or evidence-informed?</td>
<td></td>
</tr>
<tr>
<td>• Is the budget appropriate for the proposed project?</td>
<td></td>
</tr>
<tr>
<td><strong>3. CAPACITY</strong></td>
<td>25%</td>
</tr>
<tr>
<td>• Does the organization, Project Director and the team have the expertise to effectively implement all aspects of the project?</td>
<td></td>
</tr>
<tr>
<td>• Are the qualifications of the key personnel appropriate for the proposed project?</td>
<td></td>
</tr>
<tr>
<td>• How well does the applicant know the community?</td>
<td></td>
</tr>
<tr>
<td>• Does the applicant have the community connections/Komen CORE Partners necessary to implement the project?</td>
<td></td>
</tr>
<tr>
<td><strong>4. COLLABORATION</strong></td>
<td>20%</td>
</tr>
<tr>
<td>• Does this project promote collaboration among organizations with similar or complementary goals?</td>
<td></td>
</tr>
<tr>
<td>• Does the project demonstrate effective use of Komen CORE Partners in their project?</td>
<td></td>
</tr>
<tr>
<td>• Are there collaborating agencies with formalized agreements in place? Are these partner agencies appropriate for the proposed project?</td>
<td></td>
</tr>
<tr>
<td>• Does the project clearly state how patients recruited from CORE Partners will move through the continuum of care?</td>
<td></td>
</tr>
<tr>
<td><strong>5. SUSTAINABILITY</strong></td>
<td>5%</td>
</tr>
<tr>
<td>• Is the project likely to be sustained without Komen funding?</td>
<td></td>
</tr>
</tbody>
</table>